

Hardin Valley Academy

Dear Hardin Valley Academy Parent or Guardian:

Each class will have a required assignment to complete during our Year-End Schedule listed below. These exams and activities will be graded and included in your child's final grade.

We know some students will choose to leave early on Tuesday and Wednesday after morning testing. To afford your child the opportunity to leave at 12:00 p.m. on these days, you **must** complete the permission slips at the bottom of this letter and have your child return them to their teachers by Friday, May 16, 2025. If students choose to leave at 12:00 p.m. on these days, they must provide their own transportation and they must leave campus immediately. Please make arrangements in advance for transportation. **Phone requests will not be permitted.** School buses will not run until 3:30 p.m. on both days. Students that stay for the afternoon classes must follow the schedule listed below. Although school is in session until noon on Thursday, May 22, it is reserved for students needing to make up an exam or project. Knox County Schools will provide bus transportation for the noon dismissal on Thursday.

Year –End Schedule for May 20-21

7AM Exams will be Monday May 19, 2025. Students will not meet for 7 a.m. classes after Monday May 19.

Tuesday, May 20				Wednesday, May 21			
1 st period Exam/Project	8:30	-	10:12	3 rd period Exam / Project	8:30	-	10:12
2 nd period Exam/Project	10:19	-	12:00	4 th period Exam / Project	10:19	-	12:00
3 rd period	12:37	-	2:00	1 st period	12:37	-	2:00
4 th period	2:07	-	3:30	2 nd Period	2:07	-	3:30
All Students will have Lunch at 12:05 -12:30				Students are expected to be in class 7 min after the end of lunch			

All students remaining at school after morning exams will have lunch at 12:05

Exam / Project Make-Up is on Thursday, May 22 - Only students absent on the day of the exam will report to school at 8:30a.m. Students will make appointments with teachers to take exams and report to the main office.

Please discuss the information listed below with your child:

- Students will be reported for “cutting class” if they do not turn in permission slips and do not go to classes. Students who do not check out early must be in their scheduled class until the end of the day. Discipline will be handled at the first of next semester.
 - Students with early dismissals must leave campus immediately following the 12:00 p.m. dismissal. Students must be in class if still on campus.
 - Students must remain in class until the end of the class period.
 - Students must not go to other schools to visit during school hours. Doing so could result in prosecution for trespassing.
- All Chromebooks must be returned to Study Hall teachers or verified before leaving campus for summer break.**

The HVA office will be open on Wednesday mornings during the summer from 9 a.m. to 12 p.m. Please have an awesome summer break and come back to us on August 7, ready to begin again!

My son/daughter _____ has my permission to leave school at 12:00 p.m. on Tuesday, May 20, 2025. I accept responsibility for the transportation of my student from school immediately following the 12:00 p.m. dismissal.

Parent/Guardian Signature Date Phone # for verification/Emergency
Return Permission Slip to Third Period Teacher by Friday, May 16.

My son/daughter _____ has my permission to leave school at 12:00 p.m. on Tuesday, May 20, 2025. I accept responsibility for the transportation of my student from school immediately following the 12:00 p.m. dismissal.

Parent/Guardian Signature Date Phone # for verification/Emergency
Return Permission Slip to Fourth Period Teacher by Friday, May 16.

My son/daughter _____ has my permission to leave school at 12:00 p.m. on Wednesday, May 21, 2025. I accept responsibility for the transportation of my student from school immediately following the 12:00 p.m. dismissal.

Parent/Guardian Signature Date Phone # for verification/Emergency
Return Permission Slip to First Period Teacher by Friday, May 16.

My son/daughter _____ has my permission to leave school at 12:00 p.m. on Wednesday, May 21, 2025. I accept responsibility for the transportation of my student from school immediately following the 12:00 p.m. dismissal.

Parent/Guardian Signature Date Phone # for verification/Emergency
Return Permission Slip to Second Period Teacher by Friday, May 16.